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New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Marriage and Family Therapy Examiners
Alcohol and Drug Counselor Committee
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ALCOHOL AND DRUG COUNSELOR COMMITTEE **PUBLIC SESSION MINUTES** **APRIL 24, 2015**

I. CALL TO ORDER

The meeting of the Alcohol and Drug Counselor Committee was called to order by Committee Vice Chair Sylvia Lippe at 9:45 a.m. in the Hudson Conference Room, 6th floor, 124 Halsey Street, Newark, New Jersey.

II. ROLL CALL

Present:

Committee Vice Chair Sylvia Lippe
Committee Member - Jamie Lugo
Committee Member - Norwood Allen

Absent:

Committee Chair - Edward Reading

Also Present:

Nancy Costello Miller - Deputy Attorney General
Milagros B. Collazo - Executive Director
Rachel Glasgow - Regulatory Analyst (for portion of the meeting)
ToniAnn Petrella-Diaz - Government Rep
Celeste Paige - Administrative Staff
Allen Vallee - Intern

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Record and the Courier Post and also posted on the Committee's web page.

Announcement of Quorum

Committee Vice Chair Sylvia Lippe announced the presence of a quorum at 9:45 a.m.

III. APPROVAL OF PUBLIC MINUTES

A. March 27, 2015 Public Minutes

March minutes to be tabled for May 29, 2015 meeting.

IV. PUBLIC COMMENT

No members of the public were present.

V. LEGISLATIVE REGULATORY

Discussion regarding an applicant who met all requirements for certification for CADC, but at the time was not yet employed and thus had no ability to have a supervisor provide a plan of supervision as regulated by N.J.A.C. 13:34C-6.3 (m). The Committee determined that once an applicant has met all requirements for certification, the credential can be issued as to not hold up the process of employment. However once the CADC begins working in New Jersey, he/ she must provide a plan of supervision from his/her employer.

The Committee determined to accept this interpretation of the regulation.

VI. ADMINISTRATIVE REPORT

No items to report.

VII. OLD BUSINESS

No items to report.

VIII. NEW BUSINESS

A. Division of Consumer Affairs Deputy Director Kim Ringler attended the public session of the meeting to introduce herself and thank the Committee for its dedicated service.

The Committee members noted that they are grateful to the Deputy Director for her taking the time to meet them and appreciated her acknowledgment of their work.

B. Committee member Norwood Allen informed the Committee that Family Services in Egg Harbor will provide free Alcohol and Drug Counseling (ADC) course work for State employees. The Committee will request more information from the Division of Mental Health and Addiction Services (DMHAS) whether any notification is to include non-DHMAS personnel.

IX. CORRESPONDENCE

No items to report.

X. FILED ORDERS

None to review.

XI. Addiction Professionals Certification Board of New Jersey MATTERS (APCBNJ)

No items to report.

XII. Division of Mental Health and Addiction Service Matters (DMHAS)

No items to report.

XIII. NEXT MEETING

The next meeting of the Committee is scheduled for **May 29, 2015** 9:30 a.m. at 124 Halsey Street, Newark, New Jersey.

Meeting Dates for 2015

May 29, 2015	November 20, 2015
June 26, 2015	December 18, 2015
July 24, 2015	

XIV. EXECUTIVE SESSION

Upon motion by Norwood Allen, seconded by Jamie Lugo, the Committee members present voted to enter Executive Session at 10:34 a.m. to review applications, plans of supervision, consumer complaints, and other pending disciplinary and confidential matters. When and if action is taken, it will be announced in public session. Voting in favor: all members present. Motion passed.

XV. ADJOURNMENT:

Upon motion by Norwood Allen, seconded by Jamie Lugo, the Committee members present voted to adjourn the April 24, 2015 public session at 2:05p.m. Voting in favor: all members present. Motion passed.